

Constitution of the
CONNECTICUT AREA MEDICAL PHYSICS SOCIETY
of the
AMERICAN ASSOCIATION OF PHYSICISTS IN MEDICINE

Adopted

September, 1986

Amended

February, 1989

Constitution of the
Connecticut Area Medical Physics Society
a Chapter of the
American Association of Physicists in Medicine

Article I

Name

The name of this organization shall be the "Connecticut Area Medical Physics Society." This organization is to be a chapter (hereinafter referred to as "the Chapter") of the American Association of Physicists in Medicine (hereinafter referred to as the "Association").

Article II

Purpose

Section 1. The purposes of this chapter are:

- A. to promote the application of physics to medicine and biology
- B. to encourage interest in training in medical physics and related fields
- C. to prepare and disseminate technical information to medical physics and related fields.

It is organized exclusively for charitable, scientific, and educational purposes as defined under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 2. NO part of the net earnings of the chapter shall inure to the benefit or, or be distributable to its members, trustees, officers, or other private persons, except that the chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein. No substantial part of the activities of the chapter shall be for the carrying on of propaganda or otherwise attempting to influence the legislation, and the chapter shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the chapter shall not carry on any other activities not permitted to be carried on by (a) a corporation exempt from Federal income tax under Section 501 (c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law, or (b) a corporation,

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contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal Revenue Law.

Section 3. In the event of dissolution of the Chapter, the Executive Board of the Chapter shall pay or make provisions for payment of all the liabilities of the Chapter. The residual assets of the organization will be turned over to one or more organizations which themselves are exempt organizations described in Section 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal, State or local government for exclusive public purpose, as the Executive Board shall determine.

Article III

Jurisdiction

The Chapter headquarters shall be located in the State of Connecticut and the Chapter shall have authority to solicit members primarily employed in the State of Connecticut.

Article IV

Chapter Relationship

Section 1. The Chapter shall function under the sponsorship of the American Association of Physicists in Medicine.

Section 2. The Constitution, when signed by the duly authorized officers and charter members of the Chapter and the duly authorized officers of the Association, shall admit the Chapter to the Association and shall obligate the officers of both the Chapter and the Association in accordance with the provisions of both their Constitutions.

Section 3. The Chapter shall not use the name of the AAPM, nor obligate in any way the officers and members of the AAPM without first obtaining written approval of the duly authorized representatives of the AAPM.

Section 4. The Chapter shall submit to the Secretary of the Association an annual report concerning the activities of the Chapter.

Section 5. The Board of directors of the Association may dissolve the Chapter at its discretion.

Article V

Membership

The Chapter shall consist of members of the Association and other persons interested in the purposes of the Chapter.

Article VI

Officers

Section 1. The elected officers of the Chapter shall be a President, a President/Elect, A Secretary, a Treasurer, a Member at Large, a Representative to the Association, and the Immediate Past President.

Section 2. The President, President-Elect, and Representative to the Association shall be members of the Association.

Section 3. Nominations for officers shall be made by a nominating committee consisting of at least two members of the Chapter, after written consent has been obtained from a nominee, and must reach the Secretary at least six (6) weeks before the Annual Business Meeting. The Secretary shall prepare a ballot paper to be mailed to the general membership not less than four (4) weeks before the annual Business Meeting. Closing date for the receipt of ballots by the Secretary shall be one (1) week before the Annual Business Meeting. The Secretary shall report the results of the election at the Annual Business Meeting.

Section 4. Tenure of office shall be one (1) year for all officers except the Treasurer and the Representative to the Association. Tenure of office for the Treasurer and for the Representative to the Association shall be three (3) years.

Section 5. The Executive Board of the chapter shall consist of the seven elected officers. They shall be responsible for the affairs of the Chapter. A majority of the Board shall constitute a quorum.

Section 6. The President shall preside at all general meetings and the Executive Board meetings of the Chapter. The President-Elect shall assume the duties of the President upon the resignation or in the absence of the President. At the end of his term of office, the President shall succeed to the office of Immediate Past President.

Section 7. At the end of his term of office, the President-Elect shall succeed to the office of President.

Section 8. The Secretary shall be responsible for the records of Chapter affairs, membership records, and correspondence of the Chapter.

Section 9. The Treasurer shall be responsible for all financial transactions including the collection of dues. He shall be accountable to the Executive Committee for the expenditure of all funds.

Section 10. The Representative to the association will represent the Chapter as a member of the Board of Directors of the Association and, if unable to be present at the AAPM Board sessions, the President of the Chapter shall designate an alternate representative.

Section 11. If any office other than that of the President becomes vacant during the year, elections to fill the vacancy for the unexpired term shall be held at the next slated meeting. Prior to this meeting an interim appointment can be made by the Executive Board.

Article VII

Committees

Section 1. The standing committees of the Chapter shall be:
A. Nominating Committee
B. Membership Committee
C. Scientific Program Committee

Section 2. Nominating Committee. The President shall appoint a Nominating Committee each year at least four month before the next Annual Business Meeting. This committee shall make nominations for elective officers other than that of President and Immediate Past President. The committee will be composed of the President, who shall be chairman, and two appointed members who are not currently serving on the Board.

Section 3. Membership Committee. With the concurrence of the Executive Board, the President shall appoint a Membership Committee which shall receive applications for membership from the Secretary and which, after consideration of the applicant's qualifications, shall make recommendations to the Executive Board. A majority vote of the Executive Board is required for membership.

Section 4. Scientific Program Committee. With the concurrence of the Executive Board, the President shall appoint a Program Committee, the chairman of which shall be the President-Elect. This committee shall arrange the programs of the Chapter and shall recommend to the Executive Board the time and place of Chapter meetings.

Article VIII

Meetings and Dues

Section 1. The business year of the Chapter shall coincide with the business year of the Association.

Section 2. The Annual Business Meeting will be held in conjunction with a Chapter meeting. This will normally be held in the month of May.

Section 3. The Executive Board shall establish the time and place of regular meetings. Special meetings may be held if petitioned by at least twenty-five (25%) percent of the Chapter membership.

Section 4. Two elected officers and three members shall constitute a quorum.

Section 5. Except as provided, the Parliamentary Procedure of the Chapter shall be governed by "Robert's Rules of Order."

Section 6. The amount of annual dues shall be established by the Executive Board and must be approved by a majority of the Chapter membership present at the Annual Business Meeting.

Section 7. Dues are due by the second regular meeting of the business year. Those persons whose dues are in arrears shall be disqualified from voting and holding office.

Article IX

Amendments

Section 1. A proposed amendment to the Constitution must be prepared in writing and shall be signed by at least three members in good standing.

Section 2. The proposed amendment, with a supporting statement explaining why it is thought to be desirable, shall be submitted to the Secretary at least one month before the next Chapter meeting.

Section 3. A copy of the proposed amendment, with a supporting statement, shall be mailed to each member at least two (2) weeks before the next Chapter meeting.

Section 4. At that meeting, a vote shall be taken on the proposed amendment. The adoption of the proposed amendment shall require the affirmative vote of the majority of members in good standing who are present, and the approval of the Board of the AAPM.

Section 5. If approved, and no further restriction is contained within the amendment, the proposed amendment shall become effective immediately.